

Extract of minutes from the meeting of Cabinet on 15.12.09

Annual Audit letter 2008/09

Cabinet considered the Annual Audit Letter from the Council's external auditors KPMG which had been considered by the Audit Committee on 9 December and would be considered by the Standards Committee on 13 January 2010. The Letter had also been circulated to all Councillors for their information.

Cabinet considered the covering report of the Chief Executive which drew Cabinet's attention to the most significant elements of the letter and its recommendations.

The Leader was satisfied that the recommendations made in the Letter were already being implemented.

During discussion, the Leader requested that a seminar be held for all Councillors, in particular those on Audit, Scrutiny and Standards Committees and Cabinet on the Comprehensive Area Assessment (CAA) and in particular the use of resources. The purpose of the seminar would be to promote and provide clarity on the different governance roles of those meetings with regards to these two areas.

Resolved:

- (a) **That subject to any comments that the Standards Committee may have, Cabinet welcome KPMG's Annual Audit Letter and request the Chief Executive to draw up a programme for considering the recommendations in the Letter.**
- (b) **That a Seminar be arranged for all Councillors on the Comprehensive Area Assessment and in particular the Use of Resources to help promote and define the different governance roles of the Audit, Scrutiny and Standards Committees and Cabinet on these areas.**

Reason for Decision

To ensure that a response to KPMG's Annual Audit Letter is provided by the Council, reflecting the governance roles of the Cabinet, Standards Committee and Audit Committee.